



**University of Law**  
**Terms and Conditions for Grenoble Graduate School of Business courses**  
**Effective from 18 April 2016**

**Please note that these terms and conditions only apply to courses delivered by the Graduate School of Business ('GGSB') at our premises in Bloomsbury. Degree awards for GGSB courses will be provided by GGSB and not the University of Law.**

**The University of Law hosts and administers GGSB courses in London. Postgraduate courses will be delivered in London Bloomsbury for the first year. The second year of all postgraduate courses involves a supervised project and does not involve any classes. Undergraduate courses will be delivered at London Bloomsbury for the entire duration of the course.**

**By reserving a place on a GGSB course in London, you enter into a legally binding contract with University of Law Limited (No. 07933838) ("ULaw") which can only be varied by agreement in writing. You accept and agree to be bound by these terms and conditions which include the University of Law's 2016 Fees and Instalment Schedule for GGSB Courses ("Fees Schedule").**

**Your acceptance has immediate cost implications and creates financial commitments.**

Terms and conditions

**1. Confirmation of your place**

Prospective students are initially required to apply for their chosen course following the application process set out on GGSB's website [www.grenoble-em.com](http://www.grenoble-em.com)

Provided that GGSB agrees that you may commence a course, GGSB will confirm this in writing and thereafter, ULaw will forward you a formal offer for a place on the course. Upon ULaw's receipt of the acceptance, your contract with ULaw, and any applicable 'cooling off period', will commence immediately.

**2. Non-financial obligations**

a) By reserving a place on your course you accept and agree to be bound by and comply with:

- GGSB's General Rules and Regulations\*
- GGSB's complaints, disciplinary and appeals policies and GGSB's academic policies including class attendance and examination requirements\*
- Except for the matters covered in the two bullet points immediately above, all ULaw policies published as they may be updated from time to time on our website [www.law.ac.uk](http://www.law.ac.uk) and in particular policies concerning Accessibility, Disclaimers, E-mail, Data Protection, Students with Special Needs, Privacy, Accommodation, (No) Smoking, Blog

Moderation and the like.

\* These documents will be provided to you on GGSB's student portal one month before your course start date. If you would like a copy of these documents before then, including before you agree to these terms and conditions, then you should email [admissions@grenoble-em.com](mailto:admissions@grenoble-em.com)

b) If you are offered a place which is conditional on you meeting an entry qualification, and you fail one or more assessments or fail to achieve the grade required to meet the conditions (if any) of your offer, you should confirm this via e-mail to [admissions@grenoble-em.com](mailto:admissions@grenoble-em.com) copied to [admissions@debroc.ac.uk](mailto:admissions@debroc.ac.uk) as soon as possible – it may affect your eligibility to start your course. Whilst we will refund any monies paid in the case of unmet conditions applying to your offer, failure to promptly notify can have fee implications.

### **3. Course fees**

a) Course fees include: tuition, course materials, learning resources and all first attempt assessments.

b) Course fees exclude: reassessments which will be charged for separately.

c) Course fees must be paid in accordance with the Fees Schedule included with these terms and conditions.

d) Late payment may lead to cancellation of your course place.

e) If you have financial sponsorship, you should pay the deposit (if any) yourself and then claim the amount from your sponsor.

f) Please note that even if someone other than you makes any payment, or agrees to make any payment, on your behalf you remain liable for full payment until ULaw has received cleared funds. Any rights ULaw may have against the payer are not affected.

g) Instalments must be paid on time in accordance with the dates set out in the Fees Schedule. Late or non-payment may result in your removal from an instalment plan and you will be liable for the entire fees due under the instalment plan.

h) If you do not pay the course fees or reassessment fees in accordance with these terms, ULaw reserves the right to withdraw any offer, cancel your accepted place on the course, exclude you from any relevant assessment, exam or reassessment, leave your assessment or reassessment unmarked, withhold assessment or reassessment results and course materials.

### **4. Cancellation**

a) Cancellation of the contract occurs when you cancel your place, or if ULaw cancels the contract for one of the reasons (e)(i) – (xiii) listed below.

b) The extent of your fee liability will vary depending on your cancellation date.

c) If, on a date that is after the 'Half Fee Liability' deadline but on or before the 'Full Fee Liability' deadline (as each of those terms are described in the Fees Schedule), you fail to pay any instalment of your course fees on or before the date they are due for payment, the entire fee payable in respect of the 'Half Fee Liability' will become payable in full.

d) If, on a date that is after the 'Full Fee Liability' deadline, you fail to pay any instalment of course fees on or before the date they are due for payment, the full balance of your course fees will become due immediately.

e) How to cancel

To exercise your right to cancel you must inform us of your decision by a clear statement and send

to [admissions@debroc.ac.uk](mailto:admissions@debroc.ac.uk). You may use ULaw's model cancellation form but it is not obligatory to do so. Cancellation must be made by email. You cannot cancel by telephone or otherwise. We recommend you keep a copy of your email and any acknowledgement.

#### f) Cancellation by ULaw

ULaw reserves the right to refuse or withdraw an offer or cancel an accepted place on the course for any of the following reasons:

- (i) If you have not paid the course fees in accordance with these terms.
- (ii) If you have any outstanding debt owed to ULaw in respect of other ULaw courses.
- (iii) If you are paying by direct debit and the direct debit payment is cancelled or fails.
- (iv) GGSB instructs us that you have not complied with its General Rules and Regulations or any other of its applicable policies and procedures.
- (v) If you have not met the eligibility criteria for the course.
- (vi) If your offer of a place is conditional and you have not met the requirements of your conditional offer.
- (vii) If you fail to take up your place at the start of the course.
- (viii) If you fail to attend in accordance with ULaw/GGSB requirements.
- (ix) If you are found to have committed gross misconduct or found guilty of a serious criminal offence.
- (x) there are not enough students confirmed on a particular course or if the number of students confirmed on a particular course exceeds the number of places available on that course.
- (xi) the running or continuation of a course becomes unviable or practically impossible for ULaw.

If ULaw is unable to run the course or cancels your place for the last two reasons listed above, it will refund in full all the fees of the cancelled course, including any deposit. ULaw cannot be held liable for any remedy, damages or compensation beyond this.

#### 5. Deferral

**A request to defer is an application to cancel a reserved course place and reserve a new place on a later course on these same terms, returning at the start of the course.**

- a) Deferral is not available on all courses and there is no automatic right to defer.
- b) Any request to defer must be made via e-mail to [admissions@grenoble-em.com](mailto:admissions@grenoble-em.com)
- c) Deferral will generally be permitted by GGSB (entirely at its discretion) once only.
- d) Your fees and any instalment plan must be up to date at the time of your request.
- e) Upon deferral your deposit will be retained and carried over.
- f) Course fees on the later course may increase.
- g) GGSB will confirm via e-mail whether or not your request to defer has been approved.

#### 6. Intermission

**A request to intermit is an application to cancel a reserved course place and reserve a new place on a later course on these same terms, returning at an appropriate point in the later course as notified to you by GGSB.**

- a) Intermission is not available on all courses and there is no automatic right to intermit.
- b) You may request to intermit your reserved place after the end of Course Week 2.
- c) Intermission will generally be permitted by GGSB (entirely at its discretion) once only and for a maximum of one year only, in accordance with the Intermitting policy.
- d) If you request to intermit you incur a non-refundable intermission request fee of £300 or whatever fee is set by ULaw from time to time.
- e) Any request to intermit must be made via e-mail to your chosen Centre or as otherwise directed.
- f) Your fee payments must be up to date at the time of your request. Any fees due at the date of your request are not refundable.
- g) Course fees on the later course may increase.
- h) ULaw will confirm via e-mail whether or not your request to intermit has been approved and your fee liability.

## **7. General**

- a) These terms (including any non-contractual obligations arising out of or in connection with these terms) are governed by English law and are subject to the jurisdiction of the English courts.
- b) ULaw may transfer its rights and obligations under these terms to any successor in title to its business or to any entity to which a substantial part of its business is transferred, and you authorise ULaw as your agent to enter into an agreement with such successor or entity in substantially the same form as this agreement to procure that such successor or entity agrees to all rights and obligations of ULaw under these terms. Alternatively, and at ULaw's sole discretion, you agree that you will execute any deed of novation that ULaw reasonably requests to give effect to such transfer.
- c) Failure or delay by ULaw to exercise any of its rights or remedies (full or partial) under these terms and conditions shall not constitute any form of waiver.
- d) ULaw will use its reasonable endeavours to deliver your course in accordance with the description given to it on ULaw's website at the date of its commencement. However, ULaw reserves the right to make any variations to the course which it considers to be necessary or desirable. Such changes may include (without limitation) changes to the content and structure of the course as well as the location, dates, times and method of its delivery.
- e) These terms (which include the Fees Schedule) constitute the entire agreement between you and ULaw and you confirm that in accepting your place you have not relied on, and shall have no right or remedy in respect of, any statement, representation, assurance or warranty (whether made negligently or innocently) other than as expressly set out in these terms.

**University of Law Limited**  
**Effective 18 April 2016**

## University of Law's 2016 Fees and Instalment Schedule for GGSB Courses

### Liability

Requests to defer and intermit carry the same fee liability consequences as cancellation as they all involve the cancellation of a reserved place on a specific course.

Your fee liability on Cancellation, Deferral and Intermission of a postgraduate place is based on the fee for the entire course, regardless of the instalment plan you have chosen. Should your accepted place be on an undergraduate course, your liability is based on the annual fee.

Course and Start month	Cooling Off Deadline	No Fee Liability	Half Fee Liability	Full Fee Liability
	No course fee, deposit refunded prior to course start date. If the course starts or is running during the cooling off period, the University can charge for materials provided and a reasonable pro-rata fee.	Deposit and application fee not refunded	Half course fee liability*, deposit not refunded	Full course fee liability, deposit not refunded
GGSB MSc in Finance September 2016	Within 14 Days from acceptance of place	On or before 30 June 2016	After 30 June 2016 and on or before 31 August 2016	After 31 August 2016
GGSB Master in International Business September 2016	Within 14 Days from acceptance of place	On or before 30 June 2016	After 30 June 2016 and on or before 31 August 2016	After 31 August 2016
GGSB MSc Fashion, Design and Luxury Management September 2016	Within 14 Days from acceptance of place	On or before 30 June 2016	After 30 June 2016 and on or before 31 August 2016	After 31 August 2016
GGSB MSc Marketing Management September 2016	Within 14 Days from acceptance of place	On or before 30 June 2016	After 30 June 2016 and on or before 31 August 2016	After 31 August 2016
GGSB Bachelor in International Business September 2016	Within 14 Days from acceptance of place	On or before 30 June 2016	After 30 June 2016 and on or before 31 August 2016	After 31 August 2016

\* Half fee liability includes liability for deposit, any admin fee and half of the course payments.

## Fees

The deposit is payable within 30 days of accepting to secure your place and the first instalment of your fees will be due for payment before the start of your course.

Payment Options		Payment Date	GGSB MSc Finance September 2016	GGSB Master in International Business September 2016	GGSB MSc Fashion, Design and Luxury Management September 2016	GGSB MSc Marketing September 2016
Single Payment	Deposit		£1,000	£1,000	£1,000	£1,000
	Payment 1	31-May-16	£19,988	£17,688	£21,452	£17,112
	<b>Total</b>		<b>£20,988</b>	<b>£18,688</b>	<b>£22,452</b>	<b>£18,112</b>
Two Instalments	Deposit		£1,000	£1,000	£1,000	£1,000
	Payment 1	31-May-16	£9,994	£8,844	£10,726	£8,556
	Payment 2	31-Aug-16	£9,994	£8,844	£10,726	£8,556
	<b>Total</b>		<b>£20,988</b>	<b>£18,688</b>	<b>£22,452</b>	<b>£18,112</b>

GGSB Bachelor in International Business		Start month and year	Deposit	Either: Annual course fee payable in full	Or: By Instalments	
					First instalment payable	Second instalment payable
Full-time (3 year)	Yr 3	September 2016	£1,000	£8,000 On or before 31 May 2016	£4,000 On or before 31 May 2016	£4,000 On or before 31 August 2016
Full-time (3 year)	Yr 2	September 2016	£1,000	£8,000 On or before 31 May 2016	£4,000 On or before 31 May 2016	£4,000 On or before 31 August 2016
	Yr 3	September 2017		£9,000 On or before 31 May 2017	£4,500 On or before 31 May 2017	£4,500 On or before 31 August 2017
Full-time (3 year)	Yr 1	September 2016	£1,000	£8,000 On or before 31 May 2016	£4,000 On or before 31 May 2016	£4,000 On or before 31 August 2016
	Yr 2	September 2017		£9,000 On or before 31 May 2017	£4,500 On or before 31 May 2017	£4,500 On or before 31 August 2017
	Yr 3	September 2018		£9,000 On or before 31 May 2018	£4,500 On or before 31 May 2018	£4,500 On or before 31 August 2018